

**BRUNSWICK REGIONAL WATER & SEWER H2GO
BUDGET WORKSHOP MEETING
MONDAY APRIL 10, 2023**

OFFICIAL MINUTES

CALL TO ORDER:

Chairman Ronnie Jenkins called the meeting, located at H2GO, to order at 9 a.m.; a quorum was present. The assembly was led in the Pledge of Allegiance.

MEMBERS PRESENT:

Present from the Board of Commissioners were members Ronnie Jenkins, Chairman, Barry Laub, Vice Chairman, Rodney McCoy, Secretary, Bill Beer and Steve Hosmer, present from H2GO was Bob Walker, Executive Director, Russ Lane, Assistant Executive Director, Operations, Scott Hook, Assistant Executive Director, Administration, Ken Brown, Finance Officer, and Deana Greiner, Clerk to the Board.

BUDGET WORKSHOP:

Mr. Walker gave the board a brief update on the RO Plant; he said the issue now was that one of the well pumps/motors went out. Mr. Walker explained that there were three pumps/motors that were shipped damaged and all three have failed since being installed. Mr. Walker said he has a meeting scheduled with the manufacturer to find out why this has happened and how it can be fixed; he explained that he has requested to see the service records of these pumps/motors for when they were initially returned. It was said the supplier and manufacturer are well aware of the cost damage these failed pumps is causing.

Mr. Hook presented to the board the proposed budget for Fiscal Year 2023-2024; which is here by incorporated and made a part of these minutes as Exhibit A. Mr. Hook stated this budget was based on the RO Plant running and us not buying water from Brunswick County. Mr. Hook said if the plant becomes delayed past June 1, 2023 then some things may need to be done differently. Mr. Hook said that staff wanted to look at incorporating a new software that would assist us in an ongoing internal rate study; he explained the software would keep tract of infrastructure, the age of the infrastructure and help us predict when that infrastructure would need upgrading/replacing. Sewer rates were mentioned; it was said that with the NEWWTP upgrades that we will need to look at raising those rates in the next couple of years. Mr. Hook said the board could raise rates gradually to lessen the impact. It was said we would wait, not to confuse the sewer rate increase with the RO Plant. Mr. Walker mentioned the system development fees; he said with the upcoming capital improvement projects that we needed to look at doing an updated system development fee analysis. Mr. Walker said the State recommends this every 5 years and with our growth, we are looking at every 3 years.

Under the Administration budget, Mr. Hook pointed out that the engineering line was being increased to allow for engineering services for a couple of proposed projects. It was said there was plans to build a maintenance shop for the Collections Department. It was said the shop would be used to house the Vac trucks to keep them out of the weather. The lawsuit monies were mentioned; Mr. Hook said that a check was coming to us but it will be 6 to 9 months away; he explained that the money was tied into State investments. Election expenses were questioned. Mr. Hook said that every election year the county charges us about \$20,000; he said this is common and normal for every municipality.

Mr. Hook informed the board that this year's budget would be the year for them to raise commissioner compensation; he said it would not take effect until after the election. The board took a moment to discuss and with the given growth of the district and customer base, they collectively decided to raise the commissioner's salary to \$1100 with the chairman being raised to \$1250.

Mr. Brown mentioned uniforms; he explained that staff wanted to change how they did uniforms. It was said currently we rent/lease uniforms from Cintas; it was said many employees do not fully utilize Cintas' services. Staff suggested giving field personnel \$1000 allowance a year for their uniforms and boots. It was said \$300 would be given a year for office personnel to purchase H2GO branded apparel. It was said that there would be a policy written to go along with this budget item as presented.

Mr. Hook pointed out that the MXU cost and meter cost were increased. It was said that staff works hard to make sure we have meters and MXUs in stock. Mr. Hook said we should have about a year's worth of MXUs on hand and about two years' worth of meters on hand.

As far as the Locator's Department; it was said the main increase was for the 811 software. It was said that 811 was requiring individuals to host their own software.

Under the Water Distribution's Department; it was pointed out that we were eliminating potable water cost and we were looking at adding two employees. Mr. Walker explained that there was becoming a need to install infrastructure for some of our projects. Mr. Walker explained that new regulations from the EPA was also requiring us to inventory all pipes including residential pipes by Fall 2024. There was a brief discussion on lead and copper requirements; it was said we will be going from collecting 30 samples every three years to 60 samples every six months.

Mr. Hook explained that the RO's Budget was based on The Wooten's Company and Mr. Walker's analysis of where cost should be. Mr. Hook explained that it could take a good three to six months of normal operation to know what cost should look like. It was said that the purchase of a gator was added in the capital outlay. It was said the gator will be used to access the well sites. It was said the treatment materials line item was for treatment chemicals.

As far as the Collection's Department, it was said we were adding two new employees and the purchase of a pull behind jetter was added to the capital outlay. Mr. Walker explained that there were some sewer lines along some easements that the Vac Truck can not get to.

As far as the waste water treatment plant; it was said that a new skid steer was being added to the capital outlay and also a couple of new refurbished cans.

There was a brief discussion on adding a line item somewhere in the budget for plant tours and educational opportunities.

Mr. Hook explained that a new department was being created; an electrical/mechanical department. It was said this department handles all things electrical, including generator maintenance. It was also said that within this department would be vehicle maintenance. Mr. Hook explained that by us doing routine vehicle maintenance in house that we could save close to \$30,000 a year. Mr. Hook explained that he has added a car lift to the electrical/mechanical's budget in their capital outlay. It was also said that staff was looking to buy three trucks with utility beds, a dump truck, and a couple of SUVs.

As far as salaries for the upcoming year; it was said that staff was recommending a \$3 per hour raise for COLA and up to 5% merit raise. Mr. Hook explained that throughout the State many government agencies are increasing salaries to help keep employees and to help recruit employees. It was said that Brunswick County and Cape Fear Public Utilities had several openings listed. It was said that with everything we have invested in our employees that we need to keep our salaries competitive. Mr. Hook explained that this proposed budget includes the new Human Resource Officer, an engineer, an IT person, and the proposed new field positions.

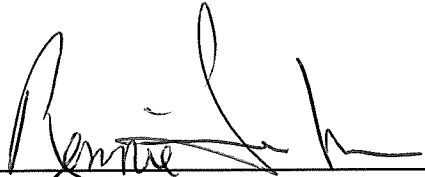
There was a brief discussion on the generators for the well sites. Mr. Walker said we have three well sites on Brunswick Electric and two well sites on Duke. It was said that two generators will be in the end of this month and three will be in the end of May.

The meeting ended with a brief discussion on working remotely. It was said that working remotely can be good in some cases, however, it does not culturally fit for our business. It was said that being part of a public service industry that our operations work best when everyone is in tune with what is going on, on a day to day basis.

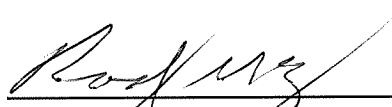
The board also agreed not to add a line item for charities and donations.

ADJOURNMENT:

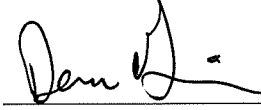
Commissioner Beer made the motion to adjourn the meeting at 10:45 a.m.; a vote was called and the motion carried unanimously.



Ronnie Jenkins, Chairman



Rodney McCoy, Secretary



Deana Greiner, CMC
Clerk to the Board

4/19/23

Date of Approval

Exhibit A 04-10-23 Budget Workshop Minutes

| Source Code | Revenues | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
|-------------|--------------------------------------|-------------------|-------------------------|-------------------|-------------------|
| 30101 | Water Base Fee | 2,783,124 | 2,095,426 | 2,793,901 | 2,940,000 |
| 30102 | Water Use Charge | 3,000,000 | 2,180,920 | 2,907,893 | 3,074,237 |
| 30108 | Sewer Base Fee | 3,555,300 | 2,686,292 | 3,581,723 | 3,780,000 |
| 30109 | Sewer Use Charges | 4,700,000 | 3,400,247 | 4,533,663 | 4,750,000 |
| 30110 | Admin Fees | 75,000 | 38,675 | 51,567 | 50,000 |
| 30112 | Tank Fee | 5,100 | 3,844 | 5,125 | 5,000 |
| 30113 | Irrigation Availability | 980,467 | 727,407 | 969,876 | 1,032,000 |
| 30114 | Irrigation Usage | 1,600,000 | 923,976 | 1,231,968 | 1,622,243 |
| 30212 | Meter Purchases | 629,250 | 328,430 | 437,907 | 577,500 |
| 30300 | Interest Earned | 550,000 | 602,446 | 803,261 | 1,125,000 |
| 30501 | Return Check Fees | 2,500 | 2,225 | 2,967 | 2,500 |
| 30502 | Reconnection Fees | 0 | 35 | 47 | 500 |
| 30503 | Late Penalties | 0 | 23,500 | 31,333 | 500 |
| 30504 | Service Charges | 5,000 | 4,080 | 5,440 | 5,000 |
| 30505 | Cross Connection Fines | 2,000 | 40,500 | 54,000 | 2,000 |
| 30601 | Miscellaneous Income | 116,500 | 73,173 | 97,564 | 95,000 |
| 30604 | Contract Billings | 0 | | 0 | 34,800 |
| 30608 | Construction Reimbursement | 521,520 | 521,520 | 521,520 | 0 |
| 30640 | Grinder Pump Fee | 1,150,000 | 158,905 | 158,905 | 0 |
| 30645 | Irrigation Impact-Fees | 0 | | 0 | 0 |
| 30650 | Sewer Capital Recovery Fee | 0 | | 0 | 0 |
| 30613 | Transfer in from Old Impact Fees | 1,000,000 | 1,000,000 | 1,000,000 | 1,229,706 |
| | Transfer from FUND 20 - Water | 4,480,070 | 4,480,070 | 4,480,070 | 3,406,369 |
| | Fund Balance | 6,148,645 | 6,148,645 | 6,148,645 | |
| 48200 | Bad Debt | (20,000) | (17,087) | (20,000) | (20,000) |
| | Sub Total - Operating Revenue | 31,284,476 | 25,423,229 | 29,797,375 | 23,712,355 |
| 30620 | Water Impact Fees | 150,500 | 66,220 | 88,293 | 0 |
| 30630 | Sewer Impact Fees | 0 | - | 0 | 0 |
| 30660 | Water Capital Recovery Fee | 105,000 | 48,400 | 64,533 | 0 |
| 30665 | Water System Development Fee | 3,200,000 | 3,318,962 | 4,425,283 | 3,200,000 |
| 30666 | Irrigation System Development | 928,000 | 424,560 | 566,080 | 812,000 |
| 30670 | Sewer System Development Fee | 5,200,000 | 5,427,282 | 7,236,376 | 5,200,000 |
| 30618 | Compass Pointe Sewer Impact | 525,000 | 48,000 | 0 | 0 |
| 30619 | Compass Pointe Sewer Recovery | 175,000 | 15,000 | 0 | 0 |
| | Sub Total - Capital Revenue | 10,283,500 | 9,348,424 | 12,380,565 | 9,212,000 |
| | Fund Balance | 0 | | | |
| | Total Revenue | 41,567,976 | 34,771,653 | 42,177,940 | 32,924,355 |

DEPARTMENTAL EXPENDITURES

| Source Code | ADMINISTRATION - 7110 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
|-------------|-------------------------------|-------------------|-------------------------|-------------------|-------------------|
| 40101 | Office Supplies | 24,150 | 10,536 | 14,048 | 25,000 |
| 40103 | Postage | 75,000 | 51,585 | 68,780 | 75,000 |
| 40106 | Advertising | 40,000 | 30,925 | 40,000 | 35,000 |
| 40107 | Office Equipment | 38,080 | 21,333 | 28,444 | 30,000 |
| 40201 | Salaries | 1,486,636 | 1,067,618 | 1,423,491 | 1,953,239 |
| 40202 | Salaries - overtime | 17,553 | 12,597 | 16,796 | 22,000 |
| 40203 | Board Per Diem | 40,900 | 27,267 | 36,356 | 40,900 |
| 40204 | FICA Expenses | 115,139 | 81,798 | 109,064 | 154,235 |
| 40205 | 401 K Employer Contribution | 71,952 | 49,334 | 65,779 | 96,593 |
| 40206 | Emp. Health Insurance | 211,000 | 140,195 | 186,927 | 280,927 |
| 40207 | Employee Retirement | 177,172 | 129,948 | 173,264 | 253,818 |
| 40208 | Unemployment Insurance | 2,869 | 2,783 | 2,869 | 5,257 |
| 40210 | Workers Compensation | 3,541 | 3,411 | 3,411 | 4,300 |
| 40301 | Insurance Premium | 165,000 | 147,203 | 165,000 | 220,000 |
| 40302 | Bank Service Charges | 225,000 | 189,231 | 252,308 | 225,000 |
| 40303 | Dues/Subscriptions | 4,333 | 3,650 | 4,867 | 5,000 |
| 40304 | Election Expense | 0 | 0 | 0 | 40,000 |
| 40305 | Administrative Misc. | 53,489 | 40,742 | 54,323 | 60,000 |
| 40306 | Office Rent | 23,500 | 23,452 | 23,452 | 81,015 |
| 40501 | Legal Fees | 150,000 | 88,382 | 117,843 | 60,000 |
| 40502 | Lawsuit Settlement Expense | 6,148,645 | 6,119,749 | 6,119,749 | 0 |
| 40503 | Engineering | 308,190 | 108,736 | 144,981 | 325,000 |
| 40504 | Accounting | 20,000 | 0 | 20,000 | 20,000 |
| 40509 | Outsource Billing Service Fee | 111,745 | 75,280 | 100,373 | 42,000 |
| 40701 | Electricity | 14,784 | 9,533 | 12,711 | 15,000 |
| 40702 | Telephone | 34,000 | 20,796 | 27,728 | 24,000 |
| 40801 | Debt Service - Principle | 3,825,876 | 3,662,847 | 3,825,876 | 3,533,202 |
| 40802 | Debt Service - Interest | 2,603,259 | 2,601,180 | 2,603,259 | 2,480,080 |
| 40902 | Vehicle Fuel | 13,100 | 7,128 | 9,504 | 10,000 |
| 40904 | Vehicle Maint/Repairs | 15,833 | 8,609 | 11,479 | 0 |
| 41001 | Software & Support | 170,000 | 168,251 | 224,335 | 190,000 |
| 41002 | Computer Equipment | 25,866 | 17,139 | 22,852 | 30,000 |
| 41003 | Hardware Maintenance | 10,728 | 5,716 | 7,621 | 15,000 |
| 41101 | Equipment Rental | 0 | 0 | 0 | 0 |
| 41102 | Small Tools & Equipment | 1,200 | 941 | 1,255 | 1,500 |
| 41103 | Uniform Rentals | 6,360 | 3,360 | 4,480 | 10,000 |
| 41108 | Permits & License | 1,100 | 450 | 600 | 1,100 |
| 41109 | Miscellaneous Supplies | 6,517 | 3,489 | 4,652 | 6,500 |
| 41112 | Fines & Penalties | 5,000 | 0 | 0 | 5,000 |
| 41120 | Contracted Services | 5,000 | 3,668 | 4,891 | 5,000 |
| 41202 | Building Maintenance | 52,340 | 22,861 | 30,481 | 32,000 |
| 41301 | Travel and Training | 30,000 | 10,157 | 13,543 | 44,000 |
| 41305 | Safety | 30,000 | 23,704 | 31,605 | 30,000 |
| 41403 | Capital Outlay | 635,000 | 91,783 | 122,377 | 3,473,591 |
| 41601 | Contingency | 0 | 0 | 0 | 127,500 |
| 48110 | Transfer to Capital Reserves | 10,283,500 | 9,348,424 | 12,464,565 | 9,212,000 |
| | TOTALS: | 27,283,357 | 24,435,791 | 28,595,937 | 23,299,757 |

| DEPARTMENTAL EXPENDITURES | | | | | |
|----------------------------------|-----------------------------|----------------|---------------------|------------------|----------------|
| Source | WORK ORDER-7115 | FY 2023 | FY 2023 as | FY2023 | FY 2024 |
| Code | | Budget | of 3/31/2023 | Projected | Budget |
| 40201 | Salaries | 189,526 | 143,074 | 190,765 | 226,262 |
| 40202 | Salaries - overtime | 9,032 | 6,718 | 8,957 | 11,000 |
| 40204 | FICA Expenses | 15,190 | 10,856 | 14,475 | 18,151 |
| 40205 | 401 K Employer Contribution | 9,407 | 6,319 | 8,425 | 11,232 |
| 40206 | Emp. Health Insurance | 50,590 | 35,285 | 47,047 | 49,186 |
| 40207 | Employee Retirement | 24,026 | 18,106 | 24,141 | 30,489 |
| 40208 | Unemployment Insurance | 526 | 529 | 705 | 876 |
| 40210 | Workers Compensation | 2,957 | 2,745 | 2,745 | 3,500 |
| 40702 | Telephone | 4,813 | 3,418 | 4,557 | 4,500 |
| 40902 | Vehicle Fuel | 23,000 | 10,093 | 13,457 | 15,000 |
| 40904 | Vehicle Repairs | 13,000 | 5,052 | 6,736 | 0 |
| 41002 | Computer Equipment | 7,500 | 0 | 0 | 4,000 |
| 41102 | Small Tools & Equipment | 6,000 | 5,659 | 7,545 | 7,500 |
| 41103 | Uniform Rental | 6,360 | 4,225 | 5,633 | 4,000 |
| 41108 | Permits & License | 250 | 30 | 40 | 250 |
| 41109 | Miscellaneous Supplies | 15,126 | 11,467 | 15,289 | 36,000 |
| 41127 | MXU | 256,000 | 111,224 | 148,299 | 425,000 |
| 41128 | Meters | 100,000 | 110,606 | 147,475 | 100,000 |
| 41301 | Travel & Training | 8,000 | 2,405 | 3,207 | 8,000 |
| | | | | | |
| | TOTALS: | 741,303 | 487,811 | 649,500 | 954,946 |

DEPARTMENTAL EXPENDITURES

| Source Code | LOCATORS-7120 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
|-------------|-----------------------------|----------------|-------------------------|------------------|----------------|
| 40201 | Salaries | 225,948 | 168,785 | 225,047 | 264,307 |
| 40202 | Salaries - overtime | 4,977 | 1,135 | 1,513 | 2,000 |
| 40204 | FICA Expenses | 17,666 | 12,706 | 16,941 | 20,373 |
| 40205 | 401 K Employer Contribution | 11,202 | 8,304 | 11,072 | 13,071 |
| 40206 | Emp. Health Insurance | 43,742 | 32,647 | 43,529 | 41,995 |
| 40207 | Employee Retirement | 27,942 | 20,540 | 27,387 | 34,220 |
| 40208 | Unemployment Insurance | 526 | 498 | 664 | 876 |
| 40210 | Workers Compensation | 3,543 | 3,413 | 3,413 | 4,300 |
| 40303 | Dues & Subscriptions | 0 | 0 | 0 | 0 |
| 40702 | Telephone | 4,675 | 4,433 | 5,911 | 6,000 |
| 40902 | Vehicle Fuel | 23,000 | 9,706 | 12,941 | 14,000 |
| 40904 | Vehicle Repairs | 5,324 | 3,503 | 4,671 | 0 |
| 41001 | Software & Support | 27,000 | 0 | 0 | 5,000 |
| 41102 | Small Tools & Equipment | 1,325 | 578 | 771 | 7,500 |
| 41103 | Uniform Rental | 6,360 | 4,714 | 6,285 | 4,000 |
| 41108 | Permits & License | 250 | 220 | 293 | 400 |
| 41109 | Miscellaneous Supplies | 20,029 | 8,208 | 10,944 | 12,000 |
| 41120 | Contract Services | 6,678 | 4,580 | 6,107 | 10,000 |
| 41301 | Travel & Training | 8,000 | 200 | 267 | 8,000 |
| 41403 | Capital Outlay | 35,000 | 26,617 | 35,489 | 0 |
| | | | | | |
| | TOTALS: | 473,187 | 310,787 | 413,245 | 448,042 |

| DEPARTMENTAL EXPENDITURES | | | | | |
|----------------------------------|--------------------------------|-----------------------|--------------------------------|-------------------------|-----------------------|
| Source Code | WATER DISTRIBUTION-7130 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
| 40201 | Salaries | 521,273 | 392,056 | 522,741 | 606,205 |
| 40202 | Salaries - overtime | 21,664 | 14,693 | 19,591 | 25,000 |
| 40204 | FICA Expenses | 41,535 | 30,545 | 40,727 | 48,288 |
| 40205 | 401 K Employer Contribution | 25,739 | 19,009 | 25,345 | 30,020 |
| 40206 | Emp. Health Insurance | 83,480 | 60,610 | 80,813 | 79,540 |
| 40207 | Employee Retirement | 65,695 | 48,930 | 65,240 | 81,110 |
| 40208 | Unemployment Insurance | 1,053 | 1,107 | 1,476 | 1,752 |
| 40210 | Workers Compensation | 8,346 | 8,210 | 8,210 | 10,500 |
| 40303 | Dues and Subscriptions | 0 | 0 | 0 | 0 |
| 40601 | Potable Water | 4,073,310 | 3,641,848 | 4,046,498 | 0 |
| 40701 | Electricity | 42,566 | 24,626 | 32,835 | 40,000 |
| 40702 | Telephone | 7,579 | 4,553 | 6,071 | 7,000 |
| 40902 | Vehicle Fuel | 45,000 | 19,279 | 25,705 | 29,000 |
| 40904 | Vehicle Repairs | 18,663 | 14,960 | 19,947 | 0 |
| 41102 | Small Tools & Equipment | 12,099 | 5,324 | 7,099 | 15,000 |
| 41103 | Uniform Rental | 12,720 | 8,740 | 11,653 | 10,000 |
| 41107 | Lab Fees and Testing | 60,000 | 33,230 | 44,307 | 60,000 |
| 41108 | Permits & License | 5,100 | 4,015 | 5,353 | 5,500 |
| 41109 | Miscellaneous Supplies | 16,047 | 2,374 | 3,165 | 5,000 |
| 41120 | Contract Services | 9,066 | 8,598 | 11,464 | 15,000 |
| 41123 | Line Maintenance | 172,527 | 125,024 | 166,699 | 175,000 |
| 41301 | Travel & Training | 18,000 | 4,015 | 5,353 | 18,000 |
| 41403 | Capital Outlay | 542,000 | 94,036 | 125,381 | 0 |
| | | | | | |
| | TOTALS: | 5,803,462 | 4,565,782 | 5,275,673 | 1,261,915 |

| DEPARTMENTAL EXPENDITURES | | | | | |
|----------------------------------|----------------------------------|-----------------------|--------------------------------|-------------------------|-----------------------|
| Source Code | RO WTP - 7131 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
| 40101 | Office Supplies | 1,000 | | 0 | 957 |
| 40107 | Office Equipment | 8,000 | 5,244 | 6,992 | 600 |
| 40201 | Salaries | 300,453 | 233,734 | 311,645 | 349,319 |
| 40202 | Salaries - overtime | 15,612 | 1,081 | 1,441 | 2,000 |
| 40204 | FICA Expenses | 24,179 | 17,012 | 22,683 | 26,876 |
| 40205 | 401 K Employer Contribution | 15,023 | 8,025 | 10,700 | 17,466 |
| 40206 | Emp. Health Insurance | 58,131 | 34,292 | 45,723 | 56,120 |
| 40207 | Employee Retirement | 38,244 | 27,613 | 36,817 | 45,145 |
| 40208 | Unemployment Insurance | 1,158 | 917 | 1,223 | 1,095 |
| 40210 | Workers Compensation | 3,516 | 3,386 | 3,386 | 4,300 |
| 40303 | Dues and Subscriptions | 4,621 | 83 | 111 | 4,713 |
| 40701 | Electricity | 353,478 | 49,906 | 66,541 | 514,025 |
| 40702 | Telephone | 6,581 | 3,414 | 4,552 | 9,000 |
| 40703 | Other Utilities (Water & Sewer) | 1,800 | 0 | 0 | 0 |
| 40902 | Vehicle Fuel | 35,000 | 1,925 | 2,567 | 3,000 |
| 40904 | Vehicle Repairs | 4,343 | 254 | 339 | 0 |
| 41102 | Small Tools & Equipment | 4,500 | 3,083 | 4,111 | 1,000 |
| 41103 | Uniform Rental | 7,950 | 5,896 | 7,861 | 5,000 |
| 41104 | RO Maint Supplies -676 Cartridge | 7,001 | 18,998 | 25,331 | 30,000 |
| 41105 | Anode Plate replacement -NaClO | 7,500 | 0 | 0 | 7,500 |
| 41106 | Membrane Replacement Reserve | 30,240 | 0 | 0 | 30,240 |
| 41107 | Lab Fees, Permits, Testing | 35,006 | 3,394 | 4,525 | 35,706 |
| 41108 | Permits & License | 1,960 | 662 | 883 | 2,000 |
| 41109 | Miscellaneous Supplies | 3,501 | 2,449 | 3,265 | 3,571 |
| 41120 | Contract Services | 5,601 | 1,237 | 1,649 | 5,713 |
| 41123 | Line Maintenance | 35,006 | 20,508 | 27,344 | 35,706 |
| 41124 | Treatment Materials | 217,055 | 88,198 | 117,597 | 252,000 |
| 41202 | Building Maintenance | 0 | 0 | 0 | 5,000 |
| 41301 | Travel & Training | 10,000 | 5,743 | 7,657 | 10,000 |
| 41311 | SCADA System maintenance | 7,001 | 0 | 0 | 7,141 |
| 41403 | Capital Outlay | 721,520 | 579,053 | 721,520 | 20,000 |
| | | | | | |
| | TOTALS: | 1,964,980 | 1,116,107 | 1,436,463 | 1,485,193 |

| DEPARTMENTAL EXPENDITURES | | | | | |
|----------------------------------|-------------------------------------|------------------|---------------------|------------------|------------------|
| Source | SEWER COLLECTIONS - 7140 | FY 2023 | FY 2023 as | FY2023 | FY 2024 |
| Code | | Budget | of 3/31/2023 | Projected | Budget |
| 40201 | Salaries | 789,314 | 593,472 | 791,296 | 754,763 |
| 40202 | Salaries - overtime | 48,637 | 30,268 | 40,357 | 40,000 |
| 40204 | FICA Expenses | 64,103 | 46,736 | 62,315 | 60,799 |
| 40205 | 401 K Employer Contribution | 39,241 | 29,102 | 38,803 | 37,544 |
| 40206 | Emp. Health Insurance | 132,835 | 97,429 | 129,905 | 127,674 |
| 40207 | Employee Retirement | 101,392 | 75,411 | 100,548 | 102,127 |
| 40208 | Unemployment Insurance | 1,579 | 1,658 | 2,211 | 2,629 |
| 40210 | Workers Compensation | 15,189 | 14,711 | 14,711 | 17,100 |
| 40303 | Dues & Subscriptions | 1,504 | 1,102 | 1,469 | |
| 40611 | Waste Water Treatment | 1,606,000 | 1,019,838 | 1,359,784 | 1,650,000 |
| 40701 | Electricity | 197,480 | 166,292 | 221,723 | 250,000 |
| 40702 | Telephone | 10,360 | 6,183 | 8,244 | 8,500 |
| 40902 | Vehicle Fuel | 70,000 | 38,585 | 51,447 | 40,000 |
| 40904 | Vehicle Repairs | 76,708 | 18,479 | 24,639 | 0 |
| 41102 | Small Tools & Equipment | 10,033 | 5,683 | 7,577 | 12,000 |
| 41103 | Uniform Rental | 19,080 | 14,258 | 19,011 | 12,000 |
| 41107 | Lab Fees & Testing | 335 | 0 | 0 | 0 |
| 41108 | Permits & License | 2,500 | 1,992 | 2,656 | 3,000 |
| 41109 | Miscellaneous Supplies | 5,411 | 3,774 | 5,032 | 5,000 |
| 41120 | Contract Services | 54,644 | 1,274 | 1,699 | 30,000 |
| 41123 | Line Maintenance | 250,000 | 110,556 | 147,408 | 200,000 |
| 41125 | Grinder Pump Repairs | 750,000 | 582,979 | 0 | 50,000 |
| 41203 | Cooking Oil Recycling | 5,000 | 1,148 | 1,531 | 5,000 |
| 41301 | Travel and Training | 18,000 | 12,499 | 16,665 | 22,000 |
| 41311 | SCADA System | 55,000 | 23,510 | 0 | 60,000 |
| 41403 | Capital Outlay - Jetter pull behind | 253,000 | 31,586 | 0 | 20,000 |
| | | | | | |
| | TOTALS: | 4,577,345 | 2,928,525 | 3,049,030 | 3,510,136 |

DEPARTMENTAL EXPENDITURES

| Source Code | WWTP - 7141 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
|-------------|-------------------------------|----------------|-------------------------|------------------|----------------|
| 40201 | Salaries | 179,338 | 135,363 | 180,484 | 202,751 |
| 40202 | Salaries - overtime | 19,592 | 0 | 0 | 0 |
| 40204 | FICA Expenses | 15,218 | 10,298 | 13,731 | 15,510 |
| 40205 | 401 K Employer Contribution | 8,800 | 6,564 | 8,752 | 9,949 |
| 40206 | Emp. Health Insurance | 22,588 | 18,690 | 24,920 | 21,750 |
| 40207 | Employee Retirement | 24,071 | 16,605 | 22,140 | 26,053 |
| 40208 | Unemployment Insurance | 263 | 336 | 448 | 438 |
| 40210 | Workers Compensation | 3,706 | 3,535 | 3,535 | 4,500 |
| 40701 | Electricity | 165,000 | 105,099 | 140,132 | 170,000 |
| 40702 | Telephone | 2,124 | 1,793 | 2,391 | 3,500 |
| 40902 | Vehicle Fuel | 20,000 | 2,633 | 3,511 | 4,000 |
| 40904 | Vehicle Repairs | 2,082 | 436 | 581 | 0 |
| 41102 | Small Tools & Equipment | 2,000 | 1,229 | 1,639 | 2,000 |
| 41103 | Uniform Rental | 3,180 | 2,176 | 2,901 | 2,000 |
| 41105 | Maintenance & Repair Supplies | 1,585 | 225 | 300 | 10,000 |
| 41107 | Lab Fees, Permits, Testing | 19,180 | 17,241 | 22,988 | 25,000 |
| 41108 | Permits & License | 1,856 | 1,468 | 1,957 | 2,500 |
| 41109 | Miscellaneous Supplies | 6,743 | 2,513 | 3,351 | 4,000 |
| 41120 | Contract Services | 81,000 | 57,486 | 0 | 81,000 |
| 41123 | Line Maintenance | 96,640 | 61,807 | 82,409 | 90,000 |
| 41124 | Treatment Materials | 29,100 | 24,154 | 32,205 | 35,000 |
| 41202 | Building Maintenance | 12,276 | 5,693 | 7,591 | 8,000 |
| 41301 | Travel & Training | 8,000 | 4,411 | 5,881 | 6,000 |
| 41403 | Capital Outlay | 0 | | 0 | 130,000 |
| | | | | | |
| | TOTALS: | 724,342 | 479,755 | 561,847 | 853,951 |

| DEPARTMENTAL EXPENDITURES | | | | | |
|----------------------------------|-----------------------------|-----------------------|--------------------------------|-------------------------|-----------------------|
| Source Code | ELECTRICAL - 7150 | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget |
| 40201 | Salaries | 0 | 0 | 0 | 327,670 |
| 40202 | Salaries - overtime | 0 | 0 | 0 | 5,000 |
| 40204 | FICA Expenses | 0 | 0 | 0 | 25,450 |
| 40205 | 401 K Employer Contribution | 0 | 0 | 0 | 16,267 |
| 40206 | Emp. Health Insurance | 0 | 0 | 0 | 9,560 |
| 40207 | Employee Retirement | 0 | 0 | 0 | 42,749 |
| 40208 | Unemployment Insurance | 0 | 0 | 0 | 219 |
| 40210 | Workers Compensation | 0 | 0 | 0 | 1,500 |
| 40303 | Dues and Subscriptions | 0 | 0 | 0 | 1,000 |
| 40701 | Electricity | 0 | 0 | 0 | 0 |
| 40702 | Telephone | 0 | 0 | 0 | 3,300 |
| 40902 | Vehicle Fuel | 0 | 0 | 0 | 15,000 |
| 40904 | Vehicle Repairs | 0 | 0 | 0 | 75,000 |
| 40903 | Shop Supplies | 0 | 0 | 0 | 5,000 |
| 41102 | Small Tools & Equipment | 0 | 0 | 0 | 20,700 |
| 41103 | Uniform Rental | 0 | 0 | 0 | 4,000 |
| 41107 | Lab Fees and Testing | 0 | 0 | 0 | 0 |
| 41108 | Permits & License | 0 | 0 | 0 | 2,000 |
| 41109 | Miscellaneous Supplies | 0 | 0 | 0 | 5,000 |
| 41120 | Contract Services | 0 | 0 | 0 | 0 |
| 41123 | Line Maintenance | 0 | 0 | 0 | 0 |
| 41301 | Travel & Training | 0 | 0 | 0 | 8,000 |
| 41403 | Capital Outlay | 0 | 0 | 0 | 543,000 |
| | | | | | |
| | TOTALS: | - | - | - | 1,110,415 |

DEPARTMENTAL EXPENDITURES

Exhibit A 04-10-23 Budget Workshop

| Source Code | ALL DEPARTMENTS CONSOLIDATED | FY 2023 Budget | FY 2023 as of 3/31/2023 | FY2023 Projected | FY 2024 Budget | Difference | % |
|----------------|-----------------------------------|-------------------|-------------------------|-------------------|-------------------|--------------------|-------------|
| 40101 | Office Supplies | 25,150 | 10,536 | 14,048 | 25,957 | 11,909 | 85% |
| 40103 | Postage | 75,000 | 51,585 | 68,780 | 75,000 | 6,220 | 9% |
| 40106 | Advertising | 40,000 | 30,925 | 40,000 | 35,000 | (5,000) | -13% |
| 40107 | Office Equipment | 46,080 | 26,577 | 35,436 | 30,600 | (4,836) | -14% |
| 40201 | Salaries | 3,692,488 | 2,734,102 | 3,645,469 | 4,684,516 | 1,039,047 | 29% |
| 40202 | Salaries - overtime | 137,067 | 66,492 | 88,656 | 107,000 | 18,344 | 21% |
| 40203 | Board Per Diem | 40,900 | 27,267 | 36,356 | 40,900 | 4,544 | 12% |
| 40204 | FICA Expenses | 293,030 | 209,951 | 279,935 | 369,682 | 89,747 | 32% |
| 40205 | 401 K Employer Contribution | 181,364 | 126,657 | 168,876 | 232,142 | 63,266 | 37% |
| 40206 | Employer Health Insurance | 602,366 | 419,148 | 558,864 | 666,752 | 107,888 | 19% |
| 40207 | Employee Retirement | 458,542 | 337,153 | 449,537 | 615,711 | 166,174 | 37% |
| 40208 | Unemployment Insurance | 7,974 | 7,828 | 9,596 | 13,142 | 3,546 | 37% |
| 40210 | Workers Compensation | 40,798 | 39,411 | 39,411 | 50,000 | 10,589 | 27% |
| 40301 | Insurance Premium | 165,000 | 147,203 | 165,000 | 220,000 | 55,000 | 33% |
| 40302 | Bank Service Charges | 225,000 | 189,231 | 252,308 | 225,000 | (27,308) | -11% |
| 40303 | Dues/Subscriptions | 10,458 | 4,835 | 6,447 | 10,713 | 4,266 | 66% |
| 40304 | Accounting | 0 | 0 | 0 | 40,000 | 40,000 | 0% |
| 40305 | Administrative Misc. | 53,489 | 40,742 | 54,323 | 60,000 | 5,677 | 10% |
| 40306 | Office Rent | 23,500 | 23,452 | 23,452 | 61,015 | 57,563 | 245% |
| 40501 | Legal Fees | 150,000 | 88,362 | 117,843 | 60,000 | (57,843) | -49% |
| 40502 | Lawsuit Settlement Expense | 6,148,845 | 6,119,749 | 6,119,749 | 0 | (6,119,749) | -100% |
| 40503 | Engineering | 308,190 | 108,736 | 144,981 | 325,000 | 180,019 | 124% |
| 40504 | Accounting | 20,000 | 0 | 20,000 | 42,000 | 0 | 0% |
| 40509 | Outsource Billing Service Fee | 111,745 | 75,280 | 100,373 | 20,000 | (58,373) | -58% |
| 40601 | Potable Water | 4,073,310 | 3,641,848 | 4,046,498 | 0 | (4,046,498) | -100% |
| 40611 | Waste Water Treatment | 1,606,000 | 1,019,838 | 1,359,784 | 1,650,000 | 290,216 | 21% |
| 40701 | Electricity | 773,308 | 355,456 | 473,941 | 989,025 | 515,084 | 109% |
| 40702 | Telephone | 70,132 | 44,590 | 59,453 | 65,800 | 6,347 | 11% |
| 40703 | Other Utilities (Water & Sewer) | 1,800 | 0 | 0 | 0 | 0 | 0% |
| 40801 | Debt Service - Principle | 3,825,876 | 3,662,847 | 3,825,876 | 3,533,202 | (292,674) | -8% |
| 40802 | Debt Service - Interest | 2,603,259 | 2,601,180 | 2,603,259 | 2,480,080 | (123,179) | -5% |
| 40902 | Vehicle Fuel | 229,100 | 89,349 | 119,132 | 130,000 | 10,868 | 9% |
| 40903 | Shop Supplies | 0 | 0 | 0 | 5,000 | 5,000 | 0% |
| 40904 | Vehicle Maint/Repairs | 135,953 | 51,293 | 68,391 | 75,000 | 6,609 | 10% |
| 41001 | Software & Support | 197,000 | 168,251 | 224,335 | 195,000 | (29,335) | -13% |
| 41002 | Computer Equipment | 33,866 | 17,139 | 22,852 | 34,000 | 11,148 | 49% |
| 41003 | Hardware Maintenance | 10,728 | 5,716 | 7,621 | 15,000 | 7,379 | 97% |
| 41101 | Equipment Rental | 0 | 0 | 0 | 0 | 0 | 0% |
| 41102 | Small Tools & Equipment | 37,157 | 22,497 | 29,996 | 67,200 | 37,204 | 124% |
| 41103 | Uniform Rentals | 62,010 | 43,369 | 57,825 | 51,000 | (6,825) | -12% |
| 41104 | RO Maintenance Supplies -676 Car | 7,001 | 18,996 | 25,351 | 30,000 | 4,689 | 18% |
| 41105 | Anode Plate replacement -NaClO ge | 9,085 | 225 | 300 | 17,500 | 17,200 | 5733% |
| 41106 | Membrane Replacement Reserve (1 | 30,240 | 0 | 0 | 30,240 | 0 | 0% |
| 41107 | Lab Fees and Testing | 114,521 | 53,865 | 71,820 | 120,706 | 48,886 | 68% |
| 41108 | Permits & License | 13,016 | 8,837 | 11,783 | 16,750 | 4,967 | 42% |
| 41109 | Miscellaneous Supplies | 73,374 | 34,274 | 45,699 | 77,071 | 31,372 | 69% |
| 41112 | Fines & Penalties | 5,000 | 0 | 0 | 5,000 | 5,000 | 0% |
| 41120 | Contracted Services | 161,989 | 76,843 | 25,809 | 146,713 | 120,904 | 468% |
| 41123 | Line Maintenance | 554,173 | 317,895 | 423,860 | 500,706 | 76,846 | 18% |
| 41124 | Treatment Chemicals | 246,155 | 112,352 | 149,803 | 287,000 | 137,197 | 92% |
| 41125 | Grinder Pump Repairs | 750,000 | 582,979 | 0 | 50,000 | (50,000) | 0% |
| 41127 | MXU | 256,000 | 111,224 | 148,299 | 425,000 | 276,701 | 187% |
| 41128 | Meters | 100,000 | 110,606 | 147,475 | 100,000 | (47,475) | -32% |
| 41202 | Building Maintenance | 64,616 | 28,554 | 38,072 | 45,000 | 6,928 | 18% |
| 41203 | Cooking Oil Recycling | 5,000 | 1,148 | 1,531 | 5,000 | 3,469 | 227% |
| 41301 | Travel and Training | 100,000 | 39,430 | 52,573 | 124,000 | 71,427 | 136% |
| 41305 | Safety | 30,000 | 23,704 | 31,605 | 30,000 | (1,605) | -5% |
| 41311 | SCADA System Maintenance | 62,001 | 23,510 | 67,141 | 67,141 | 0 | 0% |
| 41303 | Capital Outlay | 2,186,520 | 823,075 | 1,004,768 | 4,186,591 | 3,181,823 | 317% |
| 41601 | Contingency | 0 | 0 | 0 | 127,500 | 127,500 | 0% |
| 48110 | Transfer to Capital Reserves | 10,283,500 | 9,348,424 | 12,464,565 | 9,212,000 | (3,252,565) | -26% |
| TOTALS: | | 41,567,976 | 34,324,558 | 39,981,695 | 32,924,355 | (7,057,340) | -18% |